

☐ New Booking
 ☐ Amendment
 ☐ Cancellation
 ☐ Repeat Guest

To :	Laura Wu - Sales Manager	From :	
	Shangri-La's Far Eastern, Tainan	Company :	
E-mail :	laura.wu@shangri-la.com	Email :	
Tel :	886 6 7028888 Ext:6803 /02-77003059	Fax :	
Fax :	886 6 702 8819	Tel :	

Guest's Information

Mr/Ms				
	Last Name		Given Name	
Title			Company Name	
Company Address				
Membership Number				
Passport Number			Nationality	
Place & Date of Issue			Date of Birth	

Reservation Requirements

Room Type (50 sqm) ☐ Deluxe Room with 1 breakfast, 15% discount on prevailing Best Available Rate.
 (50 sqm) ☐ Deluxe Room with 2 breakfast, 15% discount on prevailing Best Available Rate.
 (50 sqm) ☐ Deluxe Family Room with 4 breakfast, 15% discount on prevailing Best Available Rate.
 (58 sqm) ☐ Executive Family Room with 4 breakfast, 15% discount on prevailing Best Available Rate.
 (50 sqm) ☐ Horizon Deluxe Room with 1 breakfast, 15% discount on prevailing Best Available Rate.
 (50 sqm) ☐ Horizon Deluxe Room with 2 breakfast, 15% discount on prevailing Best Available Rate.

The promotional rate/special rate cannot be enjoyed in conjunction with other promotional/discount offers.

Best Available Rate Link : <https://www.shangri-la.com/tainan/fareasternplazashangrila/>

Complimentary in-house wired Internet and Wi-Fi access throughout the hotel

Arrival	2022.10.20	Flight Number	ETA	Yes <input type="checkbox"/> Item No. <input type="checkbox"/>
	Date			Transportation Service
Departure	2022.10.24	Flight Number	ETD	Yes <input type="checkbox"/> Item No. <input type="checkbox"/>
	Date			Transportation Service

*Transportation Fee
 1. HSR Tainan Station- Hotel (Limousine / 7 seat Van) : NT\$800 / NT\$1,400 per car per trip
 2. Kaohsiung International Airport - Hotel (Limousine / 7 seat Van) : NT\$1,800 / NT\$2,900 per car per trip
 3. Tainan International Airport - Hotel (Limousine / 7 seat Van) : NT\$800 / NT\$1,400 per car per trip

Guest's Preference (Upon Availability)

Preferred Bed ☐ King** ☐ Twin ☐ No Preference ** Upon availability

Special Dietary ☐

**In accordance to government regulations, smoking is not allowed throughout the hotel beginning Jan. 11, 2009. All rooms provided is non-smoking rooms.

Credit Card Guaranteed

All reservations must be guaranteed by credit card. Reservation without credit card number are not accepted. Notice of cancellation must be received no later than 72 hours of arrival date to avoid a cancellation penalty equivalent to one room night's charge.

Credit Card		/
	Credit Card Type / Number	Expiry Date
Card Holder's Name		

Remarks:

Hotel Confirmation

Room Rate	Confirmation Number	Confirmed by	Date

- 1) No-shows or cancellations made within 2 hours prior to the requested transportation arrangement will be subject to one trip charge in full as cancellation fee.
- 2) Check-in time is at 15:00 and check-out time is at 12:00 noon. Check-in require prior to 12:00pm will subject to additional one night room charge. Additional room charge will be applied for late check-out. Please consult with Front Office Receptionist upon check-in on availability. Room occupy until 16:00 will be charge at 50% of the room rate and full rate will be apply for late check-out beyond 18:00.
- 3) Rooms are available on a first-come, first-served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.
- 4) All Rates are quoted in NT\$ and are subject to 10% service charge and 5% VAT
- 5) Kindly send in your reservation form by **20 Aug, 2022** After this date, rooms are subject to availability